



CASTLE PARK ELEMENTARY PAC

MEETING MINUTES CPPAC _202223_MM01_JUNE

LOCATION: LIBRARY

DATE: 6/5/23

ATTENDEES: Leah Amaral - DPAC Rep; Kimberley Osborne- Hot Lunch Coordinator/Fundraising Head Acting Chair; Natalie Newton – Treasurer; Andrea Peragine - Secretary; Jillian Fisher

ZOOM ATTENDEES:


I. CALL TO ORDER - 19:00

- ❖ Land acknowledgement by Kimberley Osborne.

II. AGENDA & PREVIOUS MINUTES

- ❖ Approval and Acceptance of Agenda- carried, Leah Amaral and Natalie Newton
- ❖ Approval and adoption of Previous Minutes - carried, Leah Amaral and Andrea Peragine.

III. PRINCIPAL'S REPORT – JUNE 5TH, 2023

- ❖ 1. My apologies for not being in attendance due to my absence this week. Tomorrow I will be at Juno Beach in France to attend the remembrance ceremonies on the 79th anniversary of D Day.
 - ❖ 2. Staffing update
 - Teachers – in interview process for 4 positions – hope to have positions filled by Thursday.
 - Support Staff
 - Mrs. Wolgemuth and Mrs. Jahangiri are moving on due to changes – Mrs. Wolgemuth to Central elementary – in addition Mrs. Carballo is leaving to Terry Fox
 - Will announce changes in staff to parents next week in email – teachers and education assistants.
 - ❖ 3. Class photos – arrived last week, and were sent home
 - still a couple of problems with class photos – new company next year – Photo Expressions
 - ❖ Activity Day – Tuesday June 27th – Under the Sea theme
 - Each class split into 4 teams (Red Lobsters, Green Sea Turtles, Blue Whales or Purple Sea Stars)
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- Riverside students are coming to help with stations.
- Stations in morning – tug-of-war in afternoon
- ❖ End of Year events:
 - Thurs. June 15th Talent show 11:20am and 1:15pm
 - Parents of students involved were informed via email last week.
Rehearsal is 14th for performers only.
 - Wednesday June 21st Indigenous Peoples Day
 - Thurs. June 22nd Grade 5 Leaving Ceremony (1:00pm more info to go to Grade 5 parents)
 - Fri. June 23rd Grade 4-5 Field trip – all students in grades 4 & 5 from Divisions 1-4
 - After field trip – family BBQ for Grade 5 students and their families plus movie in gym for the grade 5 students
 - Mon. June 26th Report Cards published for parents.
 - Tues. June 27th Parent appreciation & Activity Day
 - Riverside student volunteers (more info to come on both these events)
 - Thurs. June 29th Last day of school for students
 - 11:00am Year-end assembly, followed by 12:00pm dismissal.
- ❖ Thank you to Castle Park parents. In a year where we have come out of Covid our staff and students have greatly appreciated the support of our parent community. Your efforts to do things for our community
- ❖ To our PAC executive for their efforts as we have restarted community events and activities that contribute to the whole school community – we have accomplished
- ❖ Parents leaving executive – Natalie Newton
- ❖ To all those parents leaving us for their efforts over the years in service to our school!
- ❖ To our new PAC Executive, I look forward to working with you next year.

IV. CHAIRS REPORT

- ❖ Thanks to all the volunteers and Exec team, meeting attendees in person/zoom.
- ❖ Thanks to Natalie who is exiting treasurer role.
- ❖ Family Fun Fair June 17
 - Wristbands on sales live
- ❖ Dine out results – great success \$360 raised.
 - Important next year to raise that Emilio contributed 20% of all funds raised.
- ❖ The Welcome back BBQ will be taken on by the PAC Executive team.
 - Any parent can volunteer their time, we will send out a sign-up sheet to help sign in, hand out burgers, buns, cook etc. but this would be organized by the Executive Team on the back end.

V. DPAC UPDATE

- ❖ AGM update
 - May 24

- Started off with student leadership council presentation (middle school, high school)
- Two students presented.
- SLC liaises students and district together.
- Any students/parents who would like to learn more about student leadership council can ask those questions.
 - There was a discussion about Zoom accounts being purchased by individual PACs and Trustee Craig Woods indicated that he was confident PACs can use Microsoft TEAMS (each parent would need to sign in thru their child's TEAMS account).
 - Craig Woods will look in to for next year and let DPAC know how the PACs can utilize TEAMS instead of purchasing Zoom accounts.
 - (a) Leah will get more information and pass along to Jillian.
 - (b) Zoom account is set to expire in February 2024.
- ❖ DPAC Exec nominations Only individual staying in position is President Rosey Manhas.

VI. TREASURER'S REPORT

- ❖ Revenue – \$1,838.08
 - Created By Kids Fundraiser – \$2,127.00
 - Family Fun Fair – Wristbands - \$610.00
 - Hot Lunches – Bambora Deposits \$375.45, expenses of (\$1,834.50). Net loss of (\$1,459.05)
 - Treat Days – Proceeds of \$250.13
 - Theatrix – Newsies - \$310.00
- ❖ Expenditures – (\$7,988.37)
 - Family Fun Fair expenses – (\$1,548.45)
 - Gaga Ball Pitt – Accessible Gate – (\$686.12)
 - Saleema Noon Presentations – (\$1,524.00)
 - HotLuches.net annual fee – (\$315.00)
 - Concrete Planters for front entrance – (\$2,424.80)
 - Technology Contribution – (\$1,500.00)
- ❖ Gaming grant application filed today June 5, 2023 and license for raffle at FFF filed June 4, 2023
- ❖ Samantha zoom question – Does anyone know if DPAC has anyone that helps with fundraising idea?
 - PAC successes fundraising ideas for SD43 – questions ideas PACS helping PACS BC lower mainland.
- ❖ Natalie to continue to organize finances until September, books don't close until end of August, financial statements for June, July, August.

Meeting Adjourned 19:30