



# CASTLE PARK ELEMENTARY PAC

## MEETING MINUTES CPPAC \_202223\_MM01\_APR

<b>LOCATION:</b>	<b>LIBRARY</b>
<b>DATE:</b>	4/3/23
<b>ATTENDEES:</b>	Andrew Corbould - Principal; Leah Amaral - DPAC Rep and Acting Chair; Kimberley Osborne- Hot Lunch Coordinator/Fundraising Head; Natalie Newton – Treasurer; Andrea Peragine - Secretary; Cristina Margain, Grace Ng, Trisha Letain
<b>ZOOM ATTENDEES:</b>	Shawn Ng, Francis Li, Kyle Wa

### I. CALL TO ORDER - 19:00

- ❖ Land acknowledgement by Leah Amaral.

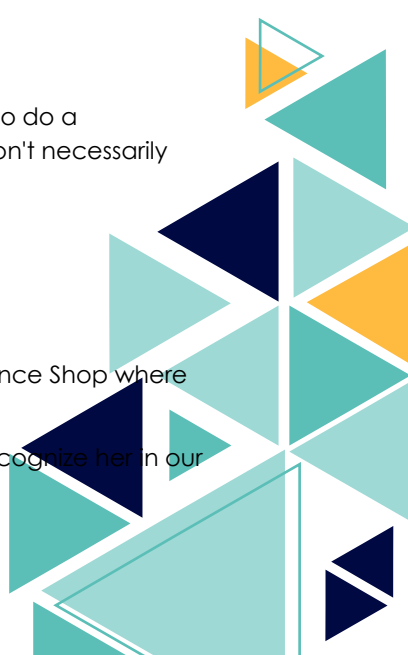
### II. AGENDA & PREVIOUS MINUTES

- ❖ Approval and Acceptance of Agenda- carried, Leah Amaral and Kim Osborne
- ❖ Approval and adoption of Previous Minutes - carried, Leah Amaral and Kim Osborne

### III. SPECIAL GUEST SPEAKER - Grace Ng

- ❖ Triathlon
  - 800m run/100m swim/3km bike.
  - \$30/team or \$20/kid.
  - May long weekend.
  - will need 3 adult coordinators.
  - If we decide to move forward with this initiative, Grace will come in to do a presentation to the school (typically trying to encourage kids who don't necessarily identify as athletes to "Try a Tri").

### IV. PRINCIPAL'S REPORT

- ❖ Announcement regarding staff members
    - Mrs. McCargar will be leaving as of April 21st, going to the Maintenance Shop where she was last year but this is permanent.
    - Mrs. Stevenson – retiring at the end of June after 33 years. We will recognize her in our year end assembly.
  - ❖ Enrolment update
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- Kindergarten registration – 57 children registered.
- Currently up 24 students over current enrolment.
- Likely adding a division next year as we are 12 students past our full capacity for 13 divisions.
- ❖ Projects and PAC Wishlist updates
  - Gaga Ball Pit – Complete – except for access gate for wheelchairs –
    - Request for PAC to fund – carried Leah Amaral, Natalie Newton
  - Created by Kids fundraiser – artwork to be ready to go home on Thursday, April 6<sup>th</sup>.
  - Learning Garden
    - Deck – ramp to be completed.
    - Stone seats next on the list to get ordered and delivered.
  - Reading Link – The Book Boys going to Mary Hill on April 13<sup>th</sup> for area final.
- ❖ Theme Days
  - Friday, April 28<sup>th</sup> - Castle Park Spirit Day
  - Friday, May 12<sup>th</sup> - Bring Your Family to School Day (for staff members) so you may see children, parents, aunts, uncles or cousins, plus cats and dogs.
- ❖ Upcoming performances
  - April 4<sup>th</sup> Ache Brasil dance troupe – funds requested from Cultural events budget item.
- ❖ Saleema Noon Presentation
  - Parent Zoom event – Tuesday, May 9<sup>th</sup> at 6pm.
  - Student sessions Monday, May 15<sup>th</sup> and Wednesday, May 17<sup>th</sup>.
- ❖ Extracurricular options
  - Coding class - Wednesday
  - Young Rembrandts – Tuesday, March 29
  - Beyond the Bell – Thursday, April 13<sup>th</sup>
  - Lunchbox Theater –Monday and Wednesday at lunch, April 3<sup>rd</sup> and 5<sup>th</sup>
  - Maypole – Wed after school – Friday lunch.
  - Relay running
    - Wednesday, April 12<sup>th</sup> – Castle Park Run.
    - Wednesday, April 19 – Grade 4 & 5 Como Lake.
  - District track meet at SFU May 23<sup>rd</sup> - no 1500m, shot put or discus.
- ❖ Discussion of Red Cross course on the April 21<sup>st</sup> Pro-D Day
  - Mr. Corbould will seek interest from parents of Grade 4 and 5 students.
    - if we have enough interest, it will run 9:00am-3:00pm in the gym.

## **V. CHAIRS REPORT**

- ❖ Voted and approved new Constitution and Bylaws
- ❖ May AGM – discussion regarding importance of having new parent volunteers for PAC Exec Team roles.
  - Encouraging parents to come out and get involved.

## **VI. DPAC UPDATE**

- ❖ Gaming grant can be applied for on April 1, 2023
- ❖ Assistant Superintendent's Rob Zambrano and Nadine Tambellini were in attendance.
- ❖ Rob presented on the on-going budget process ("it is an exercise in hopefulness").
- ❖ Physical and Health Education Update Elementary School priorities are:
  - Body science, sexual health and child abuse prevention.
- ❖ DPAC AGM is Wednesday May 26, 2023.
- ❖ Stay Safe Course
  - Friday, April 21, 2023 - can we get enough kids to attend?
    - Mr. Corbould to email all Grade 4/5 parents to gauge interest)
- ❖ Treat Days
  - Wednesday, April 26 (Trisha)
  - Wednesday, May 24 (Leah)
  - Wednesday, June 7 (Trisha)
- ❖ Teacher Appreciation
  - Tuesday, June 20 - Leah to request help from parent volunteers as we get closer to the date.
- ❖ Fun Fair Raffle (by Grade)
  - Raffle Committee to have Themed Baskets by Grade determined by May with a letter to go out asking for donations of items or in the form of cash.

## **VII. TREASURER'S REPORT**

- Gaming Grant submission for next year will take place mid-April.
  - This has been adjusted, it will now be submitted in early May
- Review current budget, what outstanding funds will be used. I.e.:
  - Saleema Noon, GaGa Ball pit gate/doorway for accessibility, concrete planters
- Please submit all wish list items by April 15th in preparation of final Budget presentation at May AGM.
- ❖ Revenue – (\$4220.34) ▪
  - Dine Out Fundraiser – Bombay Restaurant – \$141.91 profit.
  - Hot Lunches – Bambora Deposits of \$5,434.45 expenses of (\$2,041.36) (Red Robin mostly). Net of \$3,393.09.
  - Treat Day – Proceeds of \$653.60, expenses of (\$70.83). Net of \$582.77.
  - Theatrix – The Little Mermaid – \$300.00.
  - Trivia Night – Funds raised \$447.32, expenses of (\$644.75). Net for event (\$197.43).
- ❖ Expenditures – (\$1, 474.15)
  - Gagaball Pitt – Cos of (\$1474.15)

## **VIII. HOT LUNCH COORDINATOR/FUNDRAISING HEAD**

- ❖ Planters for beautification of the front of school - two concrete planters needed.
  - \$200 for smaller ones, \$800 for larger ones.
  - Waiting for maintenance to come back to see what parameters/regulations are needed from a district point of view.
- ❖ Request to maintenance to trim/remove junipers in behind flag poles.
  - Plan for "quieter space" to put in path and possible benches.
- ❖ Trivial night a success - everyone seemed to have a great time.
- ❖ Discussed concession profits and tap profits.
- ❖ Carnival Meeting on Wednesday, March 8th at 7pm

Meeting Adjourned 19:44

Next Meeting – May 1, 2023 – Castle Park School Library